Centerstone is among the nation's leading nonprofit behavioral health systems with thousands of employees dedicated to delivering care that changes people's lives. A dynamic, well-established organization, we offer rewarding opportunities to serve all ages in a variety of settings. Come talk to us about joining the Centerstone team!

## **Job Description**

## **Student Responsibilities**

- Supervised and trained by Research and Evaluation Associates
- Conduct research interviews with individuals who are receiving mental & behavioral health services, using trauma-informed interviewing techniques
- Enter, clean, and manage client data
- Utilize electronic health records for client recruitment and tracking
- Analyze secondary data and conduct literature reviews
- Present data findings to clinical staff and work to ensure clients' are receiving quality care

#### Work schedule

- 8 to 25 hours per week.
- Shifts will be 3+ hours each. Working hours are between 9 AM and 8 PM, Mon-Fri.
- Internship will be fully remote

# **Qualifications**

- Working toward a bachelor's degree in public health, social sciences, or related field
- Interest in gaining research and program evaluation experience
- Demonstrated history of being able to work independently and manage multiple priorities
- Ability to work with data; detail-oriented
- Excellent communication skills
- Must be able to commit to 8-25 hours a week

### **Benefits for the student**

Students will have hands on experience interacting with clients. Students will have the opportunity to enhance professional skills of public speaking through presenting data to our clinic and facilitating by leading team meetings. Additionally, students will gain experience and training on Microsoft Excel, while learning to clean and analyze data sets. Students will learn to navigate data visualization and storytelling through creating one pagers and other presentations.

#### Other information

If selected, students will be guided to fulfill a background check and provide three references.